



**City of Preston**  
**70 West Oneida ▪ Preston, Idaho 83263**  
**Office 208-852-1817 Fax 208-852-1820**

**Mark W. Beckstead, Mayor**  
**Todd D. Thomas, Council President**  
**Terry D. Larson, Councilmember**  
**Bradley J. Wall, Councilmember**  
**Allyson Wadsworth, Councilmember**  
**Linda N. Acock, City Clerk**

April 20, 2016

Mr. Saurabh Vasudeva  
U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration  
Acquisition Services Division, PHA-30  
1200 New Jersey Avenue, SE, E22-230  
Washington, D.C. 20590

RE: Mid-Term Reporting for Grant Agreement DTPH5615GPPT01 – City of Preston, Idaho

Dear Mr. Vasudeva,

The City of Preston has met the anticipated milestones and is on schedule to complete the Technical Assistance project by September 2016.

**1. Objectives Accomplished**

- **Task 1:** This task is approximately 50% complete. GPS points have been gathered to identify city utilities near the pipeline and in the evacuation area. The sewer portion is complete, water system is underway, and storm drain is now beginning. These points and mapping will be used to create a comprehensive GIS-driven risk assessment and asset management system.
- **Task 2:** A Trimble mapping-grade GPS unit has been purchased and used to gather the data and will be used to continuously to keep the maps up-to-date.
- **Task 3:** GIS Specialists have coordinated with pipeline operators to determine pipeline locations and share information on city utility systems. Questar Gas provide maps last week, so we have effectively determined pipeline locations. When complete, the final data will be made available to Questar.
- **Task 4:** GPS training has been provided for city staff regarding data collection. Additional training will be conducted in the following months specific to using and updating GIS maps and safety policies for hazardous pipelines.



**2. Project Output**

On January 26, 2016, the City requested \$19,153.20 in reimbursement for the tasks completed as described above.

**3. Established Objectives Not Met**

The project is proceeding as anticipated and is on schedule to be completed by September 2016.

Sincerely,



Linda Acock  
Preston City Clerk



# FEDERAL FINANCIAL REPORT

(Follow form instructions)

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b> US Department of Transportation - Pipeline and Hazardous Materials Safety Administration		<b>2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)</b> DTPH5615SN0002			Page <u>1</u> of <u>1</u> pages		
<b>3. Recipient Organization (Name and complete address including Zip code)</b> City of Preston, 70 West Oneida Street, Preston, ID 82363							
<b>4a. DUNS Number</b> 33918330	<b>4b. EIN</b> 82-600246	<b>5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)</b> DTPH5615GPPT01		<b>6. Report Type</b> <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	<b>7. Basis of Accounting</b> <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual		
<b>8. Project/Grant Period (Month, Day, Year)</b> From: 9/30/2015 To: 9/30/2016				<b>9. Reporting Period End Date (Month, Day, Year)</b> 3/31/2016			
<b>10. Transactions</b> <i>(Use lines a-c for single or combined multiple grant reporting)</i> <b>Federal Cash (To report multiple grants separately, also use FFR Attachment):</b>					Cumulative		
a. Cash Receipts				19,153.20			
b. Cash Disbursements				19,153.20			
c. Cash on Hand (line a minus b)				0			
<i>(Use lines d-o for single grant reporting)</i> <b>Federal Expenditures and Unobligated Balance:</b>							
d. Total Federal funds authorized				58,040.00			
e. Federal share of expenditures				19,153.20			
f. Federal share of unliquidated obligations				38,886.80			
g. Total Federal share (sum of lines e and f)				58,040.00			
h. Unobligated balance of Federal funds (line d minus g)				0			
<b>Recipient Share:</b>							
i. Total recipient share required				0			
j. Recipient share of expenditures				0			
k. Remaining recipient share to be provided (line i minus j)				0			
<b>Program Income:</b>							
l. Total Federal share of program income earned				0			
m. Program income expended in accordance with the deduction alternative				0			
n. Program income expended in accordance with the addition alternative				0			
o. Unexpended program income (line l minus line m or line n)				0			
11.	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
Indirect Expense							
g. Totals:				0	0	0	
<b>12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:</b>							
<b>13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)</b>							
<b>a. Typed or Printed Name and Title of Authorized Certifying Official</b> Linda Acock, City Clerk					<b>c. Telephone (Area code, number, and extension)</b> (208) 852-1817		
<b>b. Signature of Authorized Certifying Official</b> <i>Linda Acock</i>					<b>d. Email Address</b> <a href="mailto:lindaacock@prestonidaho.net">lindaacock@prestonidaho.net</a>		
<b>e. Date Report Submitted (Month, Day, Year)</b> April 29, 2016					<b>14. Agency use only:</b>		

Standard Form 425 - Revised 10/11/2011  
 OMB Approval Number: 0348-0061  
 Expiration Date: 2/28/2015

<b>Paperwork Burden Statement</b>	According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0061), Washington, DC 20503.
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